

Monticello School District PTO  
Mini-Grant Request Form

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The purpose of the PTO Mini-Grant (up to \$100 per year) is to assist with funds for a special project or learning concept that is to be used within a classroom or area. Money may be spent at one time or with multiple purchases by the end of the school year. Any unused funds will NOT carry over into the following year.

Guidelines:

1. Specific supplies needed by students for a special project
2. Equipment or manipulatives needed for a specific learning concept
3. In-room resource material

Requirements are as follows:

1. Mini-grant application forms should be submitted to Laura Curry, PTO Representative prior to purchase when possible. Purchases will be considered for reimbursement if the above guidelines are met.
  2. Only original receipts will be accepted.
  3. All items become the property of Monticello School District and should remain in the school district.
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Applicant's Name: \_\_\_\_\_

Describe your request:

What academic need or purpose does the request address?

Project is for: (circle one)

Student                      Classroom                      Grade Level                      Entire Student Population

What is the cost of this request? \_\_\_\_\_

Do you request reimbursement or want the PTO to order? \_\_\_\_\_