

Family Access Online Registration

1. Test your family access username and password.

a. Username - first 5 letters of your last name, first 3 letters of your first name followed by 000 or first name, period, last name

(Example: Indiana Jones = jonesind000 or James Bond = bond jam000 or james.bond)

b. If you have forgotten your username or password, please follow the instructions to have it reset online.

c. If you continue to have problems, please contact mcmanje@monticello.k12.wi.us or 938-2700.

2. Log into Family Access through the school website.

- Follow the instructions to complete each step.
- Print and completed all applicable forms. • When you are finished, click “Submit Registration.”
- Bring forms to Registration Night & Pay Fees
- Have your student get picture taken.
- To Order Pictures online:

Go to www.mylifetouch.com

Picture ID – 4K – 5 grades = FS147230Q0

Picture ID – 6-12 grades = FS147231Q0