

Student Transportation Services

8600.00

The goal of the School District of Monticello is to provide safe, efficient, economical transportation in accordance with state law.

The District shall provide transportation to and from school for all students residing outside the Village of Monticello limits.

The District shall provide transportation for students with exceptional educational needs, as defined in §115.76(3), according to section (121.54)(3). The eligibility for transportation and the mode of transportation shall be determined by the multi-disciplinary team. The need for transportation should be based on the Individual Education Plan and the most appropriate and safe way to transport the student.

The District shall provide transportation for students living within areas of unusual hazard. In accord with 121.54(9)(a) Wisconsin Statutes, a plan shall be developed showing by map and explanation each area of unusual hazard and the nature and means of dealing with the same. In reviewing areas previously designated as unusual hazards and in analyzing other areas for the same purpose, the transportation supervisor and the transportation committee shall be guided by 121.54 Wisconsin Statute, Wisconsin Administrative Code PI 7.02, the formula in those guidelines and such other criteria that may be of assistance in objectively determining the existence or non-existence of an area of unusual hazard.

Upon request, the District shall provide student transportation to accommodate child care needs under the provisions outlined in Policy 8600.01.

Student transportation services shall be provided exclusively for the benefit and safety of students and shall be used only in support of programs authorized by or under the auspices of the Board. Only district employees and persons authorized by the school shall be allowed to use student transportation services.

Upon request, the District may provide transportation services for students attending Monticello Schools under the provisions of Wisconsin's Open Enrollment statute provided there is room on the bus and the pick up and drop off points meet one of the following criteria:

- 1) The location is within district boundaries where resident students are regularly scheduled to be picked up or dropped off;
- 2) The location is on a contiguous road less than .2 miles beyond district boundaries;
- 3) The student is at a day care provider and meets the conditions outlined in policy 8600.01, Transportation to Accommodate Child Care Needs; or
- 4) The non-resident student's pick up/drop off point is located on a road outside District boundaries that is used as a connecting thoroughfare between regularly scheduled pick up/drop off points for resident students.

The District will permit non-resident districts to pick up/drop off open enrolled students within the boundaries of the Monticello School District provided the student resides on or near the boundary between the two districts and there is a specific agreement with the non-resident district allowing for the pick-up/drop off.

The decision of administration regarding the appropriate pick up and drop off points shall be final.

The district shall operate its own fleet of school buses. These buses shall not operate on private streets or roads unless the walk is considered a safety hazard. Buses shall not travel on dead end roads unless adequate turn-around areas are provided at the end of each such roadway.

The location of stops and scheduling of school bus routes will be determined by the transportation supervisor with input from the bus drivers.

The district administrator shall administer the transportation program in such a manner as to provide maximum safety for all students, achieve appropriate economy in operation, assist handicapped students and supplement and reinforce desirable student behavior patterns.

Students provided transportation by the District are expected to follow established rules which are included in student handbooks. Any violation of these guidelines could lead to the forfeiture of the student's privilege to ride the school bus.

Legal References: Wis. Statutes: 115.76
118.51
121.53
121.54
121.55
121.56
121.84
Wisconsin Administrative Code PI 7.02

Cross References:

Approved: June 29, 1998

Revised: September 13, 2006
November 14, 2007
January 11, 2012
July 24, 2012

Transportation to Accommodate Child Care Needs

8600.01

Transportation to Rural Child Care Providers

The School District of Monticello will transport students to/from rural child care providers under the following conditions:

1. There must be space available on the bus in question.
2. The child must plan to ride the bus on a regular basis.
3. The parent must make all necessary arrangements with the child care provider.
4. The child may have a different pick-up point from the drop-off point if the change is on a regular basis. This adjustment may not change the regular bus route.
5. The child may have a drop-off point different than the home address on less than a daily basis provided there is a regular pattern of riding, a note is sent on each day of the adjustment, and the adjusted drop-off point is on the regular route.
6. The parent must complete the Special Bus Service Request Form and return it to the District Office.

Mid-day Transportation 4K Students

Upon request, the District will provide mid-day transportation for students enrolled in Early Childhood and 4-Year-Old Kindergarten. If the student is being transported to a child care location, the child care provider must be located within district boundaries. The bus or van driver must make visual contact with the receiving adult before the child is released. A Special Bus Service Form must be completed.

A.M. and P.M. Transportation to Village Licensed Child Care Providers

Transportation of students to day care providers within the Monticello village limits is available upon request provided that:

- a) the child care provider is licensed by the State of Wisconsin;
 - b) the licensed child care provider furnishes the school with proof the child is currently enrolled in the program;
- and
- c) the location of the licensed day care provider is safely accessible by school bus, including adequate turn around space if applicable.

If students are not ready to board the bus at pick-up time, it will be the child care provider's responsibility to transport the children to school. The office will notify parents if students are habitually tardy coming from the child care provider.

If an adult is not visibly at the door and ready to let children inside at drop off time, the driver will not release the students from the bus. It will be the child care provider's or parent's responsibility to pick the children up at school at the end of the route.

Failure to facilitate prompt pick up and drop off of students may result in the discontinuation of service to the licensed child care provider.