

SCHOOL DISTRICT OF MONTICELLO
Minutes of the Regular School Board Meeting
May 9, 2018

- I. Call to Order:** Meeting called to order by President Tim Bruns at 7:30 p.m. Present: Tim Bruns, Randall Smith, Julie Havens, Ron Blumer, Becky Clark, Trina Zanow and Tyler Smith. Administration: Al Brokopp, Mark Gustafson, and Jean McMannes. Audience: Chris Smith, Rachel Rufer.
- II. Pledge of Allegiance:** The Pledge of Allegiance was recited by all present.
- III. Approve Agenda:** Motion by Ron Blumer to approve the agenda, seconded by Julie Havens, motion carried.
- IV. Reorganization of the Board:**
- A. Election of the Board President:** Motion by Ron Blumer to nominate Tim Bruns for President, second by Randall Smith to close nominations and cast a unanimous ballot for Tim Bruns, motion carried.
 - B. Election of the Board Vice President:** Motion by Tyler Smith to nominate Julie Havens for Vice President, second by Trina Zanow to close nominations and cast a unanimous ballot for Julie Havens, motion carried.
 - C. Election of the Board Treasurer:** Motion by Becky Clark to nominate Ron Blumer for Treasurer, second by Julie Havens to close nominations and cast a unanimous ballot for Ron Blumer, motion carried.
 - D. Election of the Board Clerk:** Motion by Julie Havens to nominate Randall Smith for Clerk, second by Becky Clark to close nominations and cast a unanimous ballot for Randall Smith, motion carried.
- 1. Designate the official depository for District Funds:** Motion by Julie Havens to designate Greenwoods State Bank in Monticello as the official depository for district funds. Motion was seconded by Tyler Smith and carried.
 - 2. Designate a newspaper for the publication of school district notices:** Motion by Randall Smith, second by Trina Zanow to designate the Post Messenger Recorder as the primary newspaper for school district notices and the Monroe Times as secondary newspaper, motion carried.
 - 3. Establish a regular monthly meeting date and time:** Motion by Trina Zanow, second by Ron Blumer to meet the second Wednesday of every month, motion carried.
 - 4. Designate a law firm for district business:** Motion by Randall Smith to designate Boardman & Clark as the law firm for district business. Motion was seconded by Julie Havens, motion carried.
 - 5. Assign CESA 2 Delegate:** Randall Smith made a motion to nominate Tyler Smith as our CESA 2 delegate, second by Trina Zanow, motion carried.
- V. Communications/Concerns from the Public:** A thank you will be sent to the PTO for recent donations. Our Community Day of Service was a huge success. Thank you notes were received from Melody Flesher, Nancy Aquino, Marlene and Buckets Schmalbeck, Bob and Barb Getman, Rosemary Avery, Marie Pagel, Gordon and Carol Schultz, Mary and Jim Winn, Mary Strause, Florinda Wittwer, Bill and Kay Dickson, Bob and Marcia Voss, Madeline Bowman, and residents of Aster Retirement Community.
- VI. Treasurer's Report:** Ron Blumer reported April cash receipts of \$320,399.71 and April expenses of \$479,044.36. **Food Service Report:** Through April, our breakfast meals are up 3.62% and lunch meals are down 4.94%. Our food costs, payroll and other costs are under budget for the year. **Faculty Report:** Rachel Rufer reported on Community Day of Service.
- VII. Administrative Team Reports: Director of Pupil Services:** None. **PreK-12 Principal:** Mr. Gustafson reported that only district testing was left to be completed. The Juniors did a great job at Prom. Last day of school for Seniors is May 24 with Graduation on May 26. Academic Career Planning Interviews will be held with each Senior. Board members are invited to be a part of the interviews with Trina Zanow, Ron Blumer and Tyler Smith indicating their participation. Two students will be receiving a diploma through the GED O2

with one of the two participating in the graduation ceremony. Spring sports are winding down. Becky Clark suggested our Seniors walk through the Elementary Halls with their caps and gowns on. **District Administrator:** Mr. Brokopp reported on a presentation by Bob Butler of WASB to explain legal items to parents. We have recently held the FFA and National Honor Society Banquets. We are planning an emergency evacuation drill. We continue to apply for grants and are receiving money back from credit card use.

- VIII. Consent Agenda: Approval of the Minutes of the Regular Board Meeting held April 11, 2018; Approval of Payroll, Vouchers and Fund 49:** Motion by Ron Blumer, second by Julie Havens to approve the April 11, 2018 regular board meeting minutes, and approve Vouchers 50640-50718 and manual checks 1409-1421 in the amount of \$320,399.71 and April payroll in the amount of \$158,644.65, motion carried.
- IX. Old Business:** The JAM'B's Academic Co-op schedule is close to completion. We are hoping to have a school psychologist 2 days per week next school year. Plumbing projects were discussed with Johnson Controls and Findorff. After hearing Findorff was also bidding on the project, Johnson Controls withdrew, saying they wouldn't be able to compete with a bid from a general contractor. The board would like to obtain a bid from another general contractor in addition to Findorff. Summer projects including cement work were discussed. Striping our field and holding football practice in Monticello was also discussed.
- X. New Business:** Rachel Rufer requested that two students be allowed to participate in the FCCLA National Conference in Atlanta, GA. The students' parents would be going to chaperone. Motion by Julie Havens, second by Trina Zanow to approve the trip, motion carried. Jean McMannes discussed open enrollment applications for 2018-19. Motion by Tyler Smith, second by Ron Blumer to approve all applications received for open enrollment for 2018-19, motion carried. Motion by Julie Havens to approve an annual contract for Taher Food Service, second by Trina Zanow, motion carried. Motion by Ron Blumer to keep school fees for 2018-19 the same and increase lunch prices. Motion by seconded by Tyler Smith, motion carried. Motion by Julie Havens, second by Becky Clark to approve the resignation of Athletic Director Duane Garrison, motion carried. Motion by Ron Blumer, second by Becky Clark to approve a contract to Carolyn Schwartzlow as Athletic Director. Motion carried with Randall Smith abstaining. Motion by Randall Smith, second by Julie Havens to approve a contract for Varsity Volleyball Coach to Rebecca Gustafson, motion carried. Motion by Ron Blumer, second by Trina Zanow to approve a contract for JV Volleyball Coach to Carolyn Schwartzlow. Motion carried with Randall Smith abstaining. Motion by Julie Havens, second by Becky Clark to approve a contract for MS Assistant Volleyball Coach to Katie Gierhart, motion carried. Motion by Julie Havens, second by Ron Blumer to approve the salary for Occupational and Physical Therapy services at \$60 per hour, motion carried. Motion by Ron Blumer, second by Tyler Smith to approve the salary for Licensed Clinical Social Work for less than 16 hours per week at \$67.50 per hour. Motion carried with Tim Bruns abstaining. Motion by Tyler Smith, second by Trina Zanow to approve a contract for Orientation and Mobility services to Marcy Kersten at \$90 per hour, motion carried. Motion by Ron Blumer, second by Julie Havens to approve a contract for Autism Consultant Connie Persike at \$125 per hour, motion carried. Motion by Julie Havens, second by Trina Zanow to approve the rate of pay for substitute teachers at \$110 per day, motion carried. 2018-19 Teacher Handbooks were reviewed. Support Staff and Classified Staff Handbooks will be reviewed before next month's meeting. The first readings of Policy 5103.01 Early Admission Procedure and Policy 5464.00 Early College Credit Program. Policy 5463.00 Youth Options Program was deleted.
- XI. Future Board Agenda Items:** Budget, summer projects.
- XII. Future Meeting Dates:** Regular board meeting June 13 at 7:30 p.m.
- XIII. Contemplated Executive Session for Consideration of 2018-2019 Staffing; District Policy; Budgeting Pursuant to 19.85(1)(c)(e), Wis. State Statutes:** Motion by Trina Zanow to go into closed session at 9:20 p.m., second by Ron Blumer and carried.

- XIV. Reconvene into Open Session for Further Consideration and/or Action on the Above Referenced Items, Including Items Discussed in Closed Session, if Appropriate:** Motion by Trina Zanow to reconvene into open session at 9:34 p.m. Motion was seconded by Ron Blumer and carried.
- XV. Adjourn:** Motion by Julie Havens to adjourn at 9:35 p.m., second by Randall Smith and carried.

Approving Official:

These minutes are subject to approval by the School District of Monticello Board of Education at their next regularly scheduled meeting.