

SCHOOL DISTRICT OF MONTICELLO
Minutes of the Regular School Board Meeting
May 10, 2023

- I. **Call to Order:** Meeting called to order by Randall Smith at 7:31 p.m. Present: Becky Clark, Tyler Smith, Mike Aquino, Sally Roe, Elise Constantini, and Laura Eyler. Administration: Al Brokopp, Mark Gustafson, Carley Francois, and Denise Swanson. Faculty: Alma Street. Audience: Rebecca Derke, Lita Appel, and Ted Wiley.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited by all present.
- III. **Approve Agenda:** Motion by Becky Clark to approve the agenda, seconded by Elise Constantini, motion carried.
- IV. **Reorganization of the Board:** Motion by Becky Clark to nominate Randall Smith as Board President, seconded by Laura Eyler, motion to close nominations and motion carried. Motion by Tyler Smith to nominate Becky Clark as Board Vice President, seconded by Sally Roe, motion to close nominations and motion carried. Motion by Becky Clark to nominate Tyler Smith as Board Treasurer, seconded by Mike Aquino, motion to close nominations and motion carried. Motion by Mike Aquino to nominate Sally Roe as Board Clerk, seconded by Laura Eyler, motion to close nominations and motion carried.
- V. **Designate the Official Depository for District Funds:** Motion by Sally Roe to designate Greenwoods State Bank as the official depository for district funds. Seconded by Becky Clark, motion carried.
- VI. **Designate a Newspaper for the Publication of School District Notices:** Motion by Elise Constantini to designate the Post Messenger as the primary newspaper for publication of official district notices with The Monroe Times as the secondary newspaper. Seconded by Mike Aquino, motion carried.
- VII. **Establish a Regular Monthly Meeting Date and Time:** Motion by Laura Eyler to establish the regular monthly meeting as the second Wednesday of the month with the Finance Committee Meeting at 7:00 p.m. prior to the Regular Board Meeting at 7:30 p.m. Seconded by Sally Roe, motion carried.
- VIII. **Designate a Law Firm for District Business:** Motion by Elise Constantini to designate Boardman Clark as the law firm for district business. Seconded by Tyler Smith, motion carried.
- IX. **Assign CESA 2 Delegate:** Motion by Tyler Smith to assign Laura Eyler as the delegate to the CESA #2 Convention. Seconded by Becky Clark, motion carried.
- X. **Communications/Concerns from the Public:** A thank you, with pictures, was received from May Burgy for our Day of Service. Thank you notes are being sent to Compeer Financial of Freeport for the high school library table, to the Clark family for arrangements for getting the table, to Greenwoods State Bank for providing the cost of the Day of Service t-shirts for all staff and students, and to an anonymous donor for their \$500 donation to wherever it is needed.
- XI. **Faculty Report:** Mrs. Street reported elementary students and staff have been busy working on PBIS topics like teamwork, perseverance, kindness and integrity. Mrs. Street stated there's a lot going on in 4K... For their day of service project they made cards for nursing home residents; Mrs. D taught a dinosaur unit while Mrs. Street taught a farm unit (they were able to visit the Luchsinger farm to help them learn more); they participated in the beach luau elementary concert and the Pony Prom; field trips to the zoo and the fire station are coming up; they planted their bird garden in the Pony pasture with Ms. Paula. **Treasurer's**

Report: Tyler Smith reported total cash receipts of \$154,631.20 and total expenses of \$586,497.99 for April.
Food Service Report: None.

- XII. Administrative Team Reports: EC-21 Principal:** Mr. Gustafson wanted to remind everyone that May 24th is the last full academic day for Seniors; exit interviews will be on Thursday, May 25th with graduation practice, a Pony send off and a picnic to follow; graduation will be on Saturday, May 27th. The D.E.A.R. (Drop Everything and Read) reading program, which encourages reading for 15 minutes, happens 2 times per month. Mr. Gustafson had a meeting with Mrs. Wells to go over scheduling and testing (Forward, ACT, ACT aspire). Prom went well... Mrs. Rufer, Mr. Woolsey, Mr. Collins and Mrs. Brokopp, along with the juniors, did a great job. The kids went to Urban Air for Post Prom. PBIS shout out to the elementary teachers and students - the improvement in behaviors is evident and very helpful. The middle school, elementary school and high school concerts all went well – nice job to everyone involved! The last day of school is May 26th which will be an early release day. The staff will be celebrating Mrs. Wells’ retirement after. Mrs. Wells wore many hats and will be missed. **District Administrator:** Mr. Brokopp invited the board to a 1 PM retirement lunch on Friday, May 26th for Colleen Wells’ and Christilee Sprinkles’ retirement celebration. He asked if board members could help out with Senior exit interviews on Thursday, May 25th. Staff appreciation week included snacks and food for staff each day; a t-shirt for all; and a free lunch, put on by Taher. He also stated all the concerts have been awesome; we hosted large group solo and ensemble this year - kudos to band and choir; JAM’B MS and HS students went to Juda to listen to a speaker talk about social media; Community Day of Service was a great day and, again, thank you to Greenwoods State Bank for covering the cost of our t-shirts for all students and staff. Administration also went to a reception to recognize Larry Harkey for his retirement.
- XIII. Approval of Minutes, Payroll and Vouchers:** Motion by Tyler Smith, seconded by Sally Roe to approve the minutes of the regular board meeting of April 12, 2023 and vouchers 54831-54924 and manual checks #2257, 2260-2272 and voided checks #54777, 54866, 54867 & 54875 in the amount of \$414,225.75 and April payroll in the amount of \$172,272.24. Motion carried.
- XIV. Old Business: 2023-2024 Staff Handbooks:** Motion by Elise Constantini to approve the teacher handbook, seconded by Tyler Smith. Motion carried. Motion by Becky Clark to approve the support staff handbook, seconded by Mike Aquino. Motion carried. Motion by Sally Roe to approve the classified staff handbook, seconded by Elise Constantini. Motion carried.
- XV. New Business:** Rebecca Derke reported the loss of extra funding over COVID is affecting income; supply chain assistance fund will no longer be received after that; loss of approximately \$38,000; a 3rd person was hired this year to help over the lunch hour, but due to the budget that position was eliminated. She also reported this is the highest the fund balance has been because DPI is saying money needs to be spent due to too much money. Food costs are not helping, either. There will be an increase of \$0.20 to lunches; \$0.10 increase to milk. Motion by Laura Eyler to approve the 2023-2024 food service budget, seconded by Becky Clark. Motion carried. Motion by Sally Roe to approve and increase athletic fees for MS and HS by \$5, seconded by Mike Aquino. Motion carried. Motion by Sally Roe to approve 3rd grade’s out of town field trip to the Mississippi River Museum, seconded by Becky Clark. Motion carried. Student handbooks and the activity code book were tabled. Motion by Laura Eyler to approve the resignation of Joe Woolsey, assistant boys’ basketball coach, seconded by Elise Constantini. Motion carried. Motion by Becky Clark to approve Ali Zimmerman as the varsity volleyball coach, seconded by Tyler Smith. Motion carried. Motion by Tyler Smith to approve Nathan Vanko as the assistant varsity volleyball coach, seconded by Mike Aquino. Motion carried. Motion by Elise Constantini to approve Jami Cregan as the 4K-12 school counselor, seconded by Tyler Smith. Motion carried.
- XVI. Future Meeting Topics:** Student handbooks and activity code handbook. Budget adjustment.

- XVII. Future Meeting Dates:** Regular Board Meeting June 14, 2023 at 7:30 p.m. School board retreat June 8, 2023 at 6:30 p.m.
- XVIII. Contemplated executive session for consideration of District Administrator Evaluation and Contract; 2023-2024 staffing and budgeting pursuant to § 19.85(1) (c) (e) (f), Wis. State Statutes.** Roll call to go into closed session at 8:40 p.m.
- XIX. Reconvene into Open Session for further consideration and/or action on the above referenced items, including items discussed in closed session, if appropriate.**
- XX. Adjourn:** Motion by Becky Clark to adjourn at 10:42 p.m., seconded by Laura Eyler. Motion carried.

Approving Official:

These minutes are subject to approval by the School District of Monticello Board of Education at their next regularly scheduled meeting.