

I authorize the Monticello School District to direct deposit my payroll checks to the account listed below. Attach either a voided check or a deposit slip to this form. (If a deposit form is used, make sure that the actual routing number and account number appear on the bottom.)

Name _____

Name of Financial Institution _____

Address of Financial Institution _____

Routing # _____

Account # _____

This account is a: Checking Savings (circle one)

Signature _____ Date _____

Please Note: The first check received from the district upon initial bank designation, and every change thereafter, will result in the issuance of a real check. This allows a zero dollar file to be sent to the bank for verification of account information before an actual deposit is sent. This prevents any account issues from causing a problem with your direct deposit.