

Board Member Resignation

0142.05

The Board believes that any citizen who files for and seeks election to the Board should do so with the full knowledge of and appreciation for the investment in time, effort, and dedication expected of all Board members, including the intention to serve a full term of office.

The Board also acknowledges that circumstances may compel a member to resign before completing his/her term of office. The Board requests the earliest possible notification of intent to resign in order to make timely and appropriate plans to fill the vacancy.

Any member unable to serve his/her full term of office must submit a letter of resignation to the Board Clerk indicating the date the member will terminate service. If the member resigning is the Clerk, the letter of resignation shall be delivered to the Board President. If no termination date is indicated in the letter, the resignation takes effect immediately upon delivery to the Board.

Legal References: WI Statutes Sections 17.01 and 17.26

Cross References: 0142.06, Filling Board Vacancies

Approved: May 11, 1987

Revised: October 8, 2014