

Filling Board Vacancies

0142.06

In the event a vacancy occurs on the Monticello Board of Education due to resignation, relocation of home address beyond District boundaries, removal from office or other just cause as outlined by state law (with the exception of recall), the vacancy shall be filled by appointment of the remaining members within 60 days of the date on which the vacancy first exists

To fill a vacancy on the Board, the remaining members shall appoint a replacement after considering the qualifications of qualified electors who have declared an interest in the position. When making the appointment, Board members should consider the candidate's interest in and devotion to public education and willingness to give time and effort to the work. The appointee shall serve the portion of the unexpired term as prescribed by law.

The vacancy shall be posted using the District website, social media and district newsletter for a minimum of two weeks prior to the deadline for applications. The District shall also announce the vacancy in the local newspaper.

If one or no applications are received by the deadline, the deadline may be extended by a majority vote of the Board. If more than five candidates apply for the vacancy, the Board as a whole may review the applications and select five candidates for consideration.

The Board, at its discretion, may schedule interviews with the candidates. All applicants will be notified of their interview time and given an equal opportunity to make statements on their behalf and answer Board questions.

Applicants will be requested as a courtesy to not be present while other applicants are being interviewed. Interviews of the candidates shall be done in open meeting unless the discussion involves financial, medical, social or personal histories or disciplinary data that, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of the person.

Voting on the candidates shall be done in an open meeting by roll call, voice vote, or signed ballot. The vote of each Board member must be recorded in the minutes in keeping with state law. The candidate receiving the majority vote of the existing Board will be deemed the successful candidate.

If the first choice applicant does not wish to accept the appointment, the Board will meet to decide how to proceed.

The appointee will receive confirmation in writing and unsuccessful applicants will also be notified in writing of the Board's decision. The candidate appointed to the vacancy upon being notified of the selection shall be deemed to have accepted the appointment unless, within five days thereafter, the person files with the Board Clerk or Board President a written refusal to serve.

